

## NOTICE TO BIDDERS

Notice is hereby given that SEALED BIDS will be received:

**BY: The Board of School Trustees  
Bartholomew Consolidated School Corporation**  
1200 Central Avenue  
Columbus, Indiana 47201

**FOR: Richard L. Johnson Early Education Center Renovation – Phase II**

**UNTIL: Bids are due 3:00 PM, local time, Tuesday, December 17, 2024**

**RECEIPT OF BIDS:** Bids received after the designated day and time listed above will be returned unopened. Bids received by mail or other carrier must be addressed to 1200 Central Ave., Columbus, Indiana and received on or before the date and time designated to be valid.

**BID OPENING:** All Bids will be publicly opened and read aloud on Tuesday, December 17, 2024 at 3:00 PM local time, at 1200 Central Avenue, Columbus, Indiana. Deliver Bid in a sealed envelope showing the project name, and Bidder's name and address.

**PRE-BID MEETING:** A pre-bid meeting for interested parties will be held on Tuesday, December 10, 2024, at 1:00 PM at Richard L. Johnson Early Education Center at 1209 Sycamore Street, Columbus, IN 47201. The meeting will include an opportunity to tour the building. To arrange site visits after this meeting, contact Greg Ferguson, email: [fergusong@bcsc.k12.in.us](mailto:fergusong@bcsc.k12.in.us), phone: (812) 376-4475.

### **CONTRACT TYPE:**

The project will be constructed under a Single Prime Contract with bids received on a lump sum basis. Each proposal shall include all labor, material, and services necessary to complete the projects in strict accordance with the Construction Drawings and Project Manual. Prime bidders and their subcontractors must be certified and in compliance with the Indiana General Assembly's House Enrollment Act #1019.

Where trade names, brand names, or manufacturer's names are used in the Project Manual, it is for the purpose of establishing kind and quality and not for the purpose of limiting competition. Bidders may offer items or materials equal in quality and having the same durability and efficiency if the Bidder first receives written approval from the Architect/Engineer prior to the date and time of the Bid Opening and complying with requirements indicated in Document 00 21 00, "Instructions to Bidders." The Bidder shall identify such substitutions by name, kind, and type with the Bid.

A contract will be awarded to the lowest responsible and responsive bidder, complying with the conditions of the Instructions to Bidders and Advertisements for Public Bids. The Owner, however, reserves the right to reject any and all bids, and waive any informalities, discrepancies, omissions, variances, or irregularities in bids received in its sole discretion. If a contract is awarded, it will be to the "lowest responsible and responsive bidder" in accordance with Indiana's Public Work Projects Act, Indiana Code 36-1-12. The bidder agrees to hold open its bid for a minimum of sixty (60) days from the date of the bid opening.

### **BID DOCUMENTS:**

Interested Prime Bidders may obtain electronic Bidding Documents at no cost from Eastern Engineering, <http://distribution.easternengineering.com> All other bidders may purchase electronic or printed sets directly from Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038, 1-866-884-4115.

All questions concerning bidding this project shall be directed to CSO Architects, 317-848-7800. Contact Emily Newton, [enewton@csoinc.net](mailto:enewton@csoinc.net) or Brad Krohn, [bkrohn@csoinc.net](mailto:bkrohn@csoinc.net).

**BID DOCUMENTS - REVIEW:**

Construction will be in accordance with the bid documents, which may be viewed at the following locations, as well as local plan rooms:

1. Office of the Owner  
Director of Operations and Manager of Projects  
Bartholomew Consolidated School Corporation  
Operations Building  
1260 North Marr Road  
Columbus, Indiana 47201
  
2. CSO Architects  
8831 Keystone Crossing  
Indianapolis, Indiana 46240  
317-848-7800

**BID SECURITY:** Each bid shall be accompanied by a bid security for five percent (5%) of the base bid in the form of a certified check or a bid bond. Bid bonds shall be executed by the bidder and a surety company qualified to do business in the State of Indiana. The check or bid bond shall be made payable to the Bartholomew Consolidated School Corporation. Should a successful Bidder withdraw the bid, or fail to execute a satisfactory Contract, the Owner may then declare the Bid deposit forfeited as liquidated damages.

**PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND:**

The successful bidder shall, upon acceptance of their bid, be required to procure and pay for a 100% Performance Bond/Labor and Material Payment Bond in the amount equal to the contract price, and such bond shall comply with all laws of the State of Indiana governing public contracts let by governmental units.

**END OF NOTICE TO BIDDERS**